

Annual Hotel Deep Cleaning Planner

Property Information

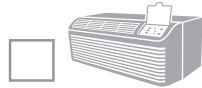
- Hotel Name
- Number of Rooms
- Brand Affiliation
- Occupancy Level
- Year Built
- Last Renovation Date
- General Manager
- Executive Housekeeper
- Chief Engineer

Quarterly Planning

Quarter 1



Guest Room
Carpet Cleaning



PTAC Cleaning
Schedule



Upholstery
Cleaning



Drapery
Assessment

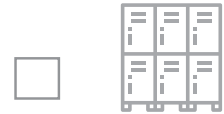


Mattress
Inspection

Quarter 2



Tile & Grout
Cleaning



Public Area Deep
Cleaning



High
Dusting



Stone Restoration
Review



Lobby
Enhancement
Review

Quarter 3



Corridor Carpet
Cleaning



Meeting Room
Carpet Cleaning



Banquet Chair
Cleaning



Air Wall
Cleaning



Guestroom Asset
Assessment

Quarter 4



Inspection
Readiness
Program



Preventative
Maintenance Review



Budget
Planning



Asset Lifecycle
Assessment



Capital
Expenditure
Forecasting